



## JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

*(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)*

### SECTION A

**Department:** *Board of Assessors #240 AWC1424001*

**Department Contact:** *David W. Fitzgibbon*

**Description of Supplies/Services:** *Desktop Review Program, (Software and interface to CAMA)*

#### **Demonstration of Contractor's Unique Qualifications:**

*This contractor is the only vendor with all inclusive desktop review and analysis package. This enables the staff to conduct as much as 90% of the necessary review of property from the office environment thereby making the field verification much more productive and cost effective.*

*Contractor has installations in Maricopa County, Arizona, British Columbia and Hawaii and have demonstrated significant returns on investment in terms of additional revenue to the taxing jurisdictions*

*This item has not been previously procured;*

*Impact will be positive if procured and used for the 2015 digest, negative impact will be little or no growth for 2015 digest*

*(Section B must be completed by the Department of Purchasing & Contract Compliance)*

### SECTION B

#### **MARKET SURVEY**

##### **Results of Market Survey**

*Include resources researched*

**Date Public Notice posted on website:** Wednesday, November 12, 2014

**Date Public Notice closed:** Monday, November 17, 2014, 5:00 PM

#### **REVIEW OF OFFER(S)**

**Were any offers received (Y/N):**

**Number of offers received:**

**Respondents:**

**Date Offers submitted to User Department for review:**

**User Department review and recommendation:**

**Purchasing Agent review and recommendation:** *Include whether a competitive process is being recommended & estimated date of solicitation.*

## CERTIFICATION

Having conducted a good faith review of source availability regarding the materials, goods and or services stipulated herein, subsequent to consultation with the County Manager and the recommendation of the User Department, it has been determined that there is only one source available for the required work, labor or service to be done or the supplies, materials, or equipment to be furnished, per the Fulton County Code of Ordinances §102-384, Award without competition.

I, Felicia Strong-Whitaker, Interim Purchasing Director, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

\_\_\_\_\_  
Felicia Strong-Whitaker  
Interim Purchasing Director

\_\_\_\_\_  
Date

I, Patrick O'Connor, Interim County Manager, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

\_\_\_\_\_  
Patrick O'Connor  
Interim County Manager

\_\_\_\_\_  
Date